



Fluent in Tech

Program guide · Professional communication

Business English & Communication Program

A structured, progressive program for technology professionals, from your first session to confident, job-ready English at work.

LEVEL

B1 – B2

STRUCTURE

4 phases · 24 sessions

INVESTMENT

\$45 / session

fluentintechcoaching.com/professional-communication

Built around the English your job actually needs.

This program is for engineers, product managers, analysts and designers who already work in English but want to speak with more confidence, fluency and precision, in meetings, presentations, interviews and everyday conversations with international teams.

It moves in four phases, from a clear diagnosis of where you are, through the habits that make progress stick, to the workplace and career English that gets you heard. Every month, progress is reviewed against your personal learning plan and the approach is adjusted. Nothing is fixed if it isn't working for you.

5PHASE 1 •
ORIENTATION**9**PHASE 2 • CORE
SKILLS**4**PHASE 3 • CAREER
ENGLISH**6**PHASE 4 • JOB
READINESS

You're a good fit if you...

- Work in tech, product, data or design and use English at work
- Are around B1–B2 and want to feel fluent, not just correct
- Know what to say but freeze in meetings or on calls
- Want a clear plan and someone to keep you accountable

What you leave with

- A personal learning plan, reviewed every month
- Daily practice habits that keep working between sessions
- Confidence in meetings, presentations and small talk
- A stronger CV, LinkedIn profile and interview English

Already at C1–C2? The Executive Communication Program is designed for you.

THE CURRICULUM

Four phases, one session at a time.

Phase 1 • Orientation & setup

SESSIONS 1–5

Lay the foundations: know your level, set up your tools and agree a plan.

#	SESSION	WHAT HAPPENS
01	Placement assessment	A placement test establishes your starting level so the plan fits you, not a textbook.
02	Your resource folder	A shared folder with three sections (Vocabulary, Phrases & Expressions, and Resources) that grows with every session.
03	How we'll work	Homework, scheduling and the cancellation policy, so there are no surprises.

#	SESSION	WHAT HAPPENS
04	Listening & pronunciation tools	Playphrase and YouGlish: hear any word or phrase used by real speakers, in context.
05	Your learning plan	We present and agree your personal learning plan, reviewed and adjusted every month.

Phase 2 · Core skills & habit building

SESSIONS 6-14

Build confidence and the habit of practicing independently between sessions.

#	SESSION	WHAT HAPPENS
06	Flashcard system	Spaced-repetition flashcards (Noji) for vocabulary that stays, set up as a short daily habit.
07	Public speaking outside class	Attend a Toastmasters meeting and report back: structured speaking practice in the real world.
08	Writing workshop	Submit a piece of writing; we review it live, with corrections and explanations added together.
09	AI conversation practice	A 10-minute conversation with an AI assistant on a topic it suggests, then ask it for detailed corrections.
10	App-based speaking practice	Use app conversation features (such as Busuu's) for pronunciation and fluency between sessions.
11	Podcast listening	Listen to an episode and summarize it: comprehension and vocabulary from authentic speech.
12	Advanced diagnostic	A second, more detailed test to pinpoint gaps and sharpen the focus of the plan.
13	Language exchange	Try Tandem or HelloTalk to practice with native speakers and build confidence outside sessions.
14	Everyday role-play	Design role-plays around real situations, including the awkward ones. Choose three to five topics.

Phase 3 · Career English

SESSIONS 15-18

Workplace language and professional presence.

#	SESSION	WHAT HAPPENS
15	Presentation workshop	Bring a real presentation from work. We improve its structure, delivery language and your confidence.
16	Workplace role-play design	Co-design role-plays around the situations you find hardest at work: pushback, difficult conversations, feedback.

#	SESSION	WHAT HAPPENS
17	Soft skills series	Small talk, giving and receiving feedback, leadership communication and more, across several sessions.
18	Advanced role-plays	Opinions on tech news, debates, negotiations and high-stakes professional scenarios.

Phase 4 · Professional profile & job readiness

SESSIONS 19–24

Stand out on paper, online and in interviews.

#	SESSION	WHAT HAPPENS
19	CV / résumé review	Language, structure, impact statements and the right tone for English-speaking markets.
20	LinkedIn profile audit	Rewrite your headline, About section, experience and skills; how to engage and grow your network in English.
21	Interview language	The vocabulary and phrasing of tech interviews: system design, behavioral questions with PAR, trade-offs and clarifying questions.
22	Mock interview · Round 1	A full mock interview for your target role, with detailed feedback on language, clarity and structure.
23	Mock interview · Round 2	A different scenario: apply the feedback, handle follow-up questions and stay composed under pressure.
24	Offer negotiation & follow-up	Negotiate salary and benefits, write a professional follow-up email, and accept or decline gracefully.

THE METHOD

Five pillars that make progress stick.

Language improves fastest when structured lessons are backed by daily habits and real-world practice. The program is built on five mutually reinforcing pillars:

1 · Regular structured sessions

Motivation, accountability and structure: role-plays, speaking practice, and advanced vocabulary and grammar in context.

2 · App-based grammar & pronunciation

Busuu, Babbel or similar for targeted grammar and pronunciation catch-up between sessions.

3 · Community practice

Stretch your comfort zone with Toastmasters, Tandem, HelloTalk and speaking clubs.

4 · English content, no subtitles

Books, films, series, podcasts and games: immersion builds intuitive comprehension.

5 · Regular habits

Weekly sessions at the same time, short daily practice, a monthly speaking meetup.
Consistency is the engine.

Vocabulary that lasts

- Spaced-repetition flashcards for long-term retention
- YouGlish to hear words in real speech
- Role-plays to activate vocabulary in context

Every session follows the same shape

- Vocabulary review from the previous session
- Speaking practice and a targeted role-play (news, business, casual or tech), one topic per session
- One focus item at a time from your personal learning plan

Micro-courses

Short, focused modules built around your needs (interviews, grammar, storytelling, negotiation or presentations), chosen from the learning plan you complete at the start.

Progress you can see

EVERY MONTH

Progress review against your plan, and the approach is adjusted based on what's working.

EVERY THREE MONTHS

A level retest to measure progress (for example, from B1.1 to B1.2), which feeds back into your plan.

INVESTMENT

Simple pricing, flexible packages.

Sessions are **\$45 each** in every package. Packages keep practice regular: the single biggest factor in progress.

PACKAGE	PRICE	VALID FOR
5 sessions	\$225	3 months
10 sessions	\$450	3 months
15 sessions	\$675	6 months
20 sessions	\$900	6 months
25 sessions	\$1,125	6 months

Sessions are one-to-one on Google Meet. Invoices are available for employer reimbursement. You can pause a package for up to 90 days. See the cancellation policy on the website.

NEXT STEP

Start with a free call.

Tell Mark where you are now, where you want to be and what's in the way. You'll leave the call with a clear recommendation, whether or not you decide to work together.

BOOK

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PRICING

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